

**Text message notification now available.
Ask for details at your library!**



CONFIDENTIALITY

Protecting your personal information is a top priority for library staff. Please understand that when staff members ask for identification or verification of information, they do so to protect **you**.

By law, staff members are not allowed to disclose any of your personal information or library account information to third parties without a court order or National Security Letter as authorized by the Patriot Act.

Should you require release of your account information to a third party (such as a spouse, child, or neighbor), or if you wish a third party to be able to transact business (such as paying fines) on your behalf, you must provide the library with written permission for the third party to access your account, including their name and the length of time they will be allowed access.

For a child, only a parent or legal guardian can provide permission or transact business on the child's behalf.

CONTACT INFORMATION

Azle Memorial Library

333 West Main; Azle, TX 76020
817.444.7216
www.azlelibrary.org
Hours: M, W, F 9 am - 6 pm; Tu, Th 9 am - 8 pm; Sat. 10 am - 4 pm

Boyce Ditto Public Library

2300 Martin Luther King Jr. St.
Mineral Wells, TX 76067
940.328.7880
www.mineralwellstx.gov/library
Hours: Tu 9 am - 8 pm; W-F 9 am - 6 pm;
Sat. 9 am - 12 pm

East Parker County Library

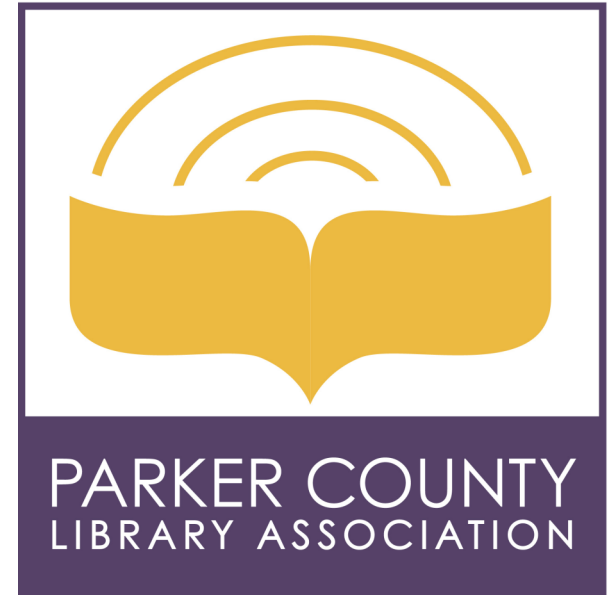
201 FM 1187 North; Aledo, TX 76008
817.441.6545
www.epclibrary.com
Hours: Tu through F 10 am - 6 pm;
Sat. 10 am - 1 pm

Springtown Public Library

626 North Main St.; Springtown, TX 76082
817.523.5862
www.springtownlibrary.com
Mon. 9 am - 1 pm; Tu 10 am - 7 pm;
W, Th, F 11 am - 6 pm; Sat. 9 am - 1 pm

Weatherford Public Library

1014 Charles St.; Weatherford, TX 76086
817.598.4150
www.wpltx.com
Hours: M through Th 10 am - 8 pm; F &
Sat. 10 am - 6 pm; Sun. 2 pm - 6 pm



POLICIES AND
INFORMATION
(MAY 2018)



catalog.mypcla.com

Welcome to YOUR libraries!



The Parker County Library Association (PCLA) consists of the Azle Memorial Library, Boyce Ditto Public Library in Mineral Wells, East Parker County Library, Springtown Public Library, and

Weatherford Public Library. The PCLA libraries offer a broad selection of books, videos, magazines, newspapers, and audiobooks on CD. Individual libraries also offer other collections, such as downloadable audiobooks, eBooks, music CDs, and genealogy materials. By sharing resources, the PCLA is able to give you easy access to a collection of over 230,000 items.

Parker and Palo Pinto County residents may obtain a library card free of charge at any PCLA library. Also available at no charge are information search assistance, high-speed Internet access, and quality educational programs.

Checkout Policies

You only need one library card to check out from any PCLA library. For example, your Springtown Public Library card will work at the East Parker County Library. Items

checked out from any PCLA library may be returned at that location, or any other PCLA library.



For instance, an item checked out at the Azle Memorial Library may be returned to Weatherford Public Library.

Each PCLA library has its own policies for checking out materials. Below is a summary of those policies. Please ask at each library for more details. Fines are per day overdue. All items check out for two weeks.

Azle:

10 movies per adult card (18+)
No item limit on other item types
Fines: \$1.00 (movies); \$.10 (Other)

Boyce Ditto:

15 items per card, only 4 can be video
Fines: \$.10 (Books); \$1.00 (Other)

East Parker County:

Four DVD per household
Ten book checkout limit per card
Fines: \$1.00 (DVD); \$.25 (Other)

Springtown:

Six books checkout limit per card
Six DVD and/or VHS per household
Fines: \$1.25 (DVD and VHS); \$.25 (Other)

Weatherford:

Ten DVDs per household
No item limit on other item types
Fines: \$.15 per day (all items)

You may renew items online at catalog.mypcla.com or by calling your library.

Requesting Items

The PCLA online catalog shows all the items available at all PCLA libraries. Should you find an item you want, simply click the 'Place Request' button in the online catalog. Library staff will pull the requested items for the next delivery and send them to the library of your choice. The PCLA courier service delivers items between the libraries on Wednesday afternoons.

Should you need an item immediately, you may also place a request for that item to be held at the PCLA library that owns the item, and then go to that library to check the item out. As mentioned before, a card from one PCLA library will work at any other PCLA library.



If the items you want are checked out already, you may still place a request. When the items are returned, they will be sent to the pickup library of your choice.

Requested items are held for three days at the pickup library and then returned to the library that owns the item. Please keep your email address and telephone number up-to-date so you will receive notifications when your requested items arrive.

You may also use the 'Ask Us' feature at www.mypcla.com to request that your library purchase items not currently in the collection.

