

**AZLE MUNICIPAL DEVELOPMENT DISTRICT
REGULAR MEETING**

**COMMUNITY ROOM
505 W. MAIN STREET
AZLE, TEXAS 76020**

NOVEMBER 10, 2020

AGENDA

**President - Jack Stevens
Vice President - David McClure
Secretary - Bill Jones**

**Director Ray Ivey
Director Justin Berg**

In accordance with order of the Office of the Governor issued March 19, 2020, the Azle Municipal Development District will have a regular meeting scheduled at 6:00 p.m. at City Hall in part by telephone conference in order to advance the public health goal of limiting face-to-face meetings (also called "social distancing"), and to slow the spread of the Coronavirus (COVID-19).

The meeting agenda, and the agenda packet, are posted online at the following link: [AGENDA PACKET](#)

The public toll-free dial-in number to participate in the telephonic meeting is:

Dial-in number (US): (844) 854-2222

Access code: 201221#

The public will be permitted to offer public comments by telephone as provided by the agenda and as permitted by the presiding officer during the meeting. MDD members may participate by telephone under Chapter 551 of the Texas Government Code.

**REGULAR SESSION
CALL TO ORDER**

6:00 p.m.

ACTION ITEM

1. Consider approving the minutes of the October 13, 2020 MDD regular meeting.
Bill Jones, Secretary

PRESENTATION

2. Economic Development Report.
Tom Muir, Executive Director

EXECUTIVE SESSION

The Board will convene into executive session pursuant to the Texas Government Code as authorized by:

SECTION 551.072 – DELIBERATION REGARDING REAL PROPERTY

Discuss or deliberate the purchase, exchange, lease, or value of real property.

ADJOURNMENT

I, the undersigned authority, do hereby certify the above Agenda was posted at City Hall on November 6, 2020 at the City's official bulletin board and is readily accessible to the public at all times in accordance with V.T.C.A. Chapter 551, Texas Government Code.



Susie Hiles, Assistant to the City Manager

Date Agenda Removed from Posting

This facility is wheelchair accessible and handicapped parking spaces are available. Auxiliary aids and services are available to a person when necessary to afford an equal opportunity to participate in city functions and activities. Auxiliary aids and services or accommodations should be requested forty-eight (48) hours prior to the scheduled starting time by calling the City Secretary's Office at 817-444-7101. Complete MDD Agenda packet with background information is available for review at the City Secretary's Office and on our website www.cityofazle.org.

Municipal Development District Communication

Item # 1

Submitted By: Susie Hiles, Assistant to the City Manager	Date: November 10, 2020
Subject: Azle MDD Board Minutes.	

Action Requested: Consider approving the Minutes of the October 13, 2020 Azle MDD regular meeting
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Purpose (Outline – Who, What, Where, Why & How). Procedural.
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Checklist of Attachments				
<input type="checkbox"/> Contract	<input type="checkbox"/> Agreement	<input type="checkbox"/> Ordinance	<input type="checkbox"/> Resolution	
<input type="checkbox"/> Policy	<input type="checkbox"/> Applications	<input type="checkbox"/> Legal Opinion	<input type="checkbox"/> Minute Order	
<input type="checkbox"/> Letter/ Memo From	<input type="checkbox"/> P&Z Minutes	<input checked="" type="checkbox"/> Board Minutes	<input type="checkbox"/> Other Minutes	
<input type="checkbox"/> Applicant	<input type="checkbox"/> Checklist	<input type="checkbox"/> Federal Law	<input type="checkbox"/> Plans / Drawings	
<input type="checkbox"/> Staff	<input type="checkbox"/> State Law	<input type="checkbox"/> Bid Tabulations	<input type="checkbox"/> Maps	
<input type="checkbox"/> Other	<input type="checkbox"/> Attachments	<input type="checkbox"/> Notices	<input type="checkbox"/> Charter	

**MINUTES
REGULAR MEETING
AZLE MUNICIPAL DEVELOPMENT DISTRICT
October 13, 2020**

STATE OF TEXAS §
COUNTIES OF §
PARKER AND TARRANT §
CITY OF AZLE §

The Azle Municipal Development District of the City of Azle, Texas convened in Regular Session at 6:00 P.M. in the Council Chambers at City Hall, 505 W. Main Street, Azle, Texas, on the 13th day of October 2020 with the following members present:

Present

Council Member David McClure	Vice President - Place 2
Council Member Bill Jones	Secretary - Place 1
Jack Stevens	Director - Place 5
Jessica Brace	Director - Place 6
Justin Berg	Director - Place 7
Tom Muir	Executive Director/City Manager

Absent

Ray Ivey	Director - Place 4
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Constituting a quorum.

Staff Present were:

Susie Hiles	Scribe
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REGULAR SESSION
CALL TO ORDER

6:00 p.m.

Vice President David McClure called the meeting to order at 6:00 pm

ACTION ITEMS

- 1. Consider any action on Resolution 2020-02 confirming the MDD Board of Directors has reviewed and approved the City's Investment Policy.**

Finance Director Renita Bishop presented this item to the Board stating the Public Funds Investment Act requires the governing body of an investing entity to adopt by rule, order, ordinance, or resolution, a written investment policy regarding the investment of its funds and funds under its control. The law also requires the policy be reviewed and adopted by the governing body each year. The Board last approved the City's Investment Policy on November 12, 2019.

The City's investment advisor, Valley View Consulting, L.L.C., reviewed the policy and recommended adding yield as one of the objectives of the City's investment policy with safety, liquidity, and public trust being primary objectives. Additional revisions included adding the City's Controller to the Investment Committee, updating the safekeeping requirements for securities pledged as collateral to be held by an independent third party approved by one of the City's investment officers, and updating the allowable investments for debt service reserve funds to investments with a historical bid/offer spread of 10 basis points rather than 25 basis points. The City Council approved this policy on September 15, 2020.

Director Jack Stevens moved to approve Resolution M2020-02 adopting the Azle MDD's investment policy. Secretary Bill Jones seconded the motion. The motion was unanimously approved.

- 2. Consider approving the minutes of the July 14, 2020 MDD regular meeting.**

Secretary Bill Jones moved to approve the minutes as discussed, with second by Director Jack Stevens. The motion was unanimously approved.

3. Consider any action on appointing officers to the Azle MDD Board of Directors.

Executive Director Tom Muir presented this item stating the MDD Bylaws state the Board of Directors shall choose from its members a president, vice president, and secretary for a one year term beginning November 1 of each year.

Secretary Bill Jones moved to appoint Jack Stevens as president, David McClure as vice president, and himself as secretary. Director Justin Berg seconded the motion.
The motion was unanimously approved.

PRESENTATION

4. Director's Report.

Executive Director Tom Muir advised that Economic Development Director Karen Dickson resigned in August to go work for the Lower Colorado River Authority. He advised he plans to change the duties of that position somewhat to focus more on local businesses, but still attending some of the trade shows/conferences to keep in touch with the industry and keep Azle's name out there. Mr Muir stated he will wait until after the first of the year to fill that position.

Mr Muir gave an update on projects:

- QT project is moving forward. The Shell station lot has been cleared and Azle Western Wear has closed.
- Project Contour is putting together a summary of bids and will be choosing a contractor soon. They must begin construction by December 31, 2020.
- Mr Muir advised a zoning case will be heard this week for a national tire store along SH199 to re-zone the property behind the old Kmart building.

EXECUTIVE SESSION

Director Jack Stevens convened into Executive Session at 6:30 pm

The Municipal Development District will convene into executive session pursuant to the Texas Government Code as authorized by:

SECTION 551.072 – DELIBERATION REGARDING REAL PROPERTY

The Board will convene into executive session to discuss or deliberate the purchase, exchange, lease, or value of real property.

Director Jack Stevens reconvened to open session at 6:51 pm.
No action was taken.

ADJOURNMENT

Director Jack Stevens adjourned the meeting at 6:51 pm.

Presented and approved this 10th day of November 2020

APPROVED

**_____
Jack Stevens, Board President**

ATTEST

**_____
Bill Jones, Board Secretary**

Municipal Development District Communication

Item # 2

Submitted By: Tom Muir – Executive Director	Date: November 10, 2020
Subject: Economic Development Report	

Action Requested: Present Economic Development Report
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Purpose (Outline – Who, What, Where, Why & How).

Checklist of Attachments			
<input type="checkbox"/> Contract	<input type="checkbox"/> Agreement	<input type="checkbox"/> Ordinance	<input type="checkbox"/> Resolution
<input type="checkbox"/> Policy	<input type="checkbox"/> Applications	<input type="checkbox"/> Legal Opinion	<input type="checkbox"/> Minute Order
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