



3. Consider any action regarding approval of the award for the City's primary depository bank services for the two-year period ending September 30, 2021 with optional three (3), one-year extensions under the same terms and conditions.

**Renita Bishop, Finance Director**

4. Consider any action regarding a request from the Azle Area Chamber of Commerce for street closures, traffic control, security, use of Central Park and waiver of fees and permits for the annual Sting Fling Festival and approve Resolution No. 2019-15.

**Shelia Pippins, Executive Director of the Azle Area Chamber of Commerce**

### **ACTION ITEMS**

5. Consider any action regarding Ordinance No. 2019-09 amending Appendix "A" Fee Schedule, Section A1.006 Residential Additions, Alterations, Fire Damage and Accessory Structures of the City of Azle Code of Ordinances revising the various building permit fees.

**Greg Mitchell, Development Services Manager**

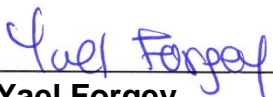
6. Consider any action revising the Salary Plan.

**Tom Muir, City Manager**

### **MAYOR/COUNCIL COMMENTS OF COMMUNITY INTEREST**

### **ADJOURNMENT**

I, the undersigned authority, do hereby certify the above Agenda was posted at City Hall on June 14, 2019 at the City's official bulletin board and is readily accessible to the public at all times in accordance with V.T.C.A. Chapter 551, Texas Government Code.



**Yael Forgey,  
City Secretary**

**Date Agenda Removed from Posting**

*This facility is wheelchair accessible and handicapped parking spaces are available. Auxiliary aids and services are available to a person when necessary to afford an equal opportunity to participate in city functions and activities. Auxiliary aids and services or accommodations should be requested forty-eight hours prior to the scheduled starting time by calling the City Secretary's Office at 817-444-7101.*

Complete Council Agenda packet and background information are available for review at the City Secretary's Office and on our website [www.cityofazle.org](http://www.cityofazle.org).

# City Council Communication

Item # 1

**Submitted By:** Cat Schlueter

**Date:** June 18, 2019

Department/Board Presentations

**Agenda Item:** Board Presentations: Human Resources

## **Purpose (Outline – Who, What, Where, Why & How)**

Annual report/update of the functions and activities of each City Department and Boards and Commissions.

## **Checklist of Attachments**

<input type="checkbox"/> Contract	<input type="checkbox"/> Agreement	<input type="checkbox"/> Ordinance	<input type="checkbox"/> Resolution
<input type="checkbox"/> Policy	<input type="checkbox"/> Applications	<input type="checkbox"/> Legal Opinion	<input type="checkbox"/> Minute Order
<input type="checkbox"/> Letter/Memo From	<input type="checkbox"/> P&Z Minutes	<input type="checkbox"/> Council Minutes	<input type="checkbox"/> Other Minutes
<input type="checkbox"/> Applicant	<input type="checkbox"/> Checklist	<input type="checkbox"/> Federal Law	<input type="checkbox"/> Plans / Drawings
<input type="checkbox"/> Staff	<input type="checkbox"/> State Law	<input type="checkbox"/> Bid Tabulations	<input type="checkbox"/> Maps
<input type="checkbox"/> Other	<input type="checkbox"/> Attachments	<input type="checkbox"/> Notices	<input type="checkbox"/> Charter

## City Council Communication

**Item #        2**

**Submitted By:** Yael Forgey – City Secretary

**Date:** June 18, 2019

**Subject:** Azle City Council Minutes.

**Agenda Item:** Consider any action approving the minutes of the June 4, 2019 regular meeting.

### **Purpose (Outline – Who, What, Where, Why & How)**

Procedural.

### **Checklist of Attachments**

<input type="checkbox"/> Contract	<input type="checkbox"/> Agreement	<input type="checkbox"/> Ordinance	<input type="checkbox"/> Resolution
<input type="checkbox"/> Policy	<input type="checkbox"/> Applications	<input type="checkbox"/> Legal Opinion	<input type="checkbox"/> Minute Order
<input type="checkbox"/> Letter/Memo from:			
<input type="checkbox"/> Applicant	<input type="checkbox"/> P&Z Minutes	<input checked="" type="checkbox"/> Council Minutes	<input type="checkbox"/> Other Minutes
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<input type="checkbox"/>	<input type="checkbox"/> Attachments	<input type="checkbox"/> Notices	<input type="checkbox"/> Charter

**MINUTES  
AZLE CITY COUNCIL MEETING  
June 4, 2019**

STATE OF TEXAS           §  
COUNTIES OF           §  
PARKER AND TARRANT   §  
CITY OF AZLE           §

The City Council of the City of Azle, Texas convened in Regular Session at 6:00 P.M. in the Council Chambers of City Hall, 613 Southeast Parkway, Azle, Texas, on the 4th day of June 2019 with the following members present:

Alan Brundrett	Mayor
Bill Jones	Mayor Pro-tem
David McClure	Council Members
Christopher Simpson	
Brian Conner	

Absent; Rouel Rothenberger  
Corey Wynns

Also present were:

Tom Muir	City Manager
Lawrence Bryant	Assistant City Manager
Susie Hiles	Assistant to the City Manager
Yael Forgey	City Secretary
Cara White	City Attorney
Rick Pippins	Police Chief
Rick White	Public Services Director
Will Scott	Fire Chief
Michelle Stevens	Purchasing Agent

The following items were considered in accordance with the official agenda posted on the 31st of May, 2019

**PRE-COUNCIL WORK SESSION**

**6:00 P.M.**

Mayor Brundrett called the pre-council session to order at 6:02 pm  
Council and Staff discussed the consent and regular agenda.  
Mayor Brundrett closed the pre-session at 6:12 pm.

**REGULAR SESSION**

**6:15 P.M.**

**CALL TO ORDER**

Mayor Brundrett called the Regular Session to order at 6:16 pm.

**INVOCATION**

Josh Tollison, Lead Pastor, Lighthouse Harbor Church gave the invocation

**PLEDGE OF ALLEGIANCE**

Mayor Brundrett led the Pledge of Allegiance

**MINUTES**  
**AZLE CITY COUNCIL MEETING**  
**June 4, 2019**

**PRESENTATIONS**

**1. Oath of Peace Officer.**

Mayor Brundrett recognized Chief Pippins who introduced Azle's newest police officer **Eric Flores**. Eric graduated high school from A-plus Academy; attended Sul Ross State University (received a Bachelor of Science in Criminal Justice degree), graduating in 2018; attended Eastfield College Police Academy in Mesquite, Texas and graduated in December 2018; and began his career with Azle Police Department in April 2019. His girlfriend, Cassandra Cruz, pinned his badge.

**2. Department Presentation – City Secretary.**

Mayor Brundrett recognized City Secretary Yael Forgey who gave an in-depth review of the past year's activities associated with the Office of the City Secretary.

**CITIZEN PARTICIPATION**

Susan & Kevin Simich, 540 Harbor Crest Rd, asked the Council who is responsible for maintaining the drainage easement behind their property. Staff will look into the matter.

**CONSENT AGENDA**

- 3. Consider any action on approving the minutes of the May 14, 2019 regular meeting.**
- 4. Consider any action on Resolution No. 2019-13 denying Oncor's Distribution Cost Recovery Factor Filing.**
- 5. Consider any action on awarding the bid for Polymer Blends Solution used at the Water Treatment Plant to Gulbrandsen at the unit price of \$0.294 per pound.**
- 6. Consider any action on the request by the Azle Ministerial Alliance to utilize Central Park, a fire truck, a waiver of the fees charged by the Fire Department for personnel and equipment, a waiver of fees for the rental of the Pavilion and Amphitheater, approving a Council Variance allowing a fireworks permit be issued and a waiver of the fireworks permit fee for the "Follow the Flag" event on July 4, 2019.**
- 7. Consider any action approving Ordinance No. 2019-08 amending the Water Conservation Plan.**
- 8. Consider any action on proposed Resolution No. 2019-14 establishing EMS billing rates with any adjustments.**

Councilmember McClure moved to approve Consent Agenda Items 3, 4, 5, 6, 7 and 8 as presented. Mayor Pro-tem Jones seconded the motion.

The vote is as follows:

Ayes: Brundrett, McClure, Jones, Simpson, and Conner

Nays:

Abstentions:

Mayor Brundrett declared the motion carried unanimously 5:0:0

**PUBLIC HEARING**

**9. Conduct a public hearing to allow questions and comments regarding the City's 2018 Annual Drinking Water Quality Report (CCR).**

Mayor Brundrett recognized Public Services Director Rick White who gave an in-depth review of the 2018 Consumer Confidence Report that provides Azle water customers with information about the quality of their drinking water and efforts made by the City of Azle to provide safe drinking water.

**MINUTES  
AZLE CITY COUNCIL MEETING  
June 4, 2019**

**Mayor Brundrett opened the public hearing at 6:39 p.m. and there being no one to speak, closed the public hearing at 6:39 p.m.**

**MAYOR/COUNCIL COMMENTS OF COMMUNITY INTEREST**

Mayor Pro-tem Jones attended the Mayors Council meeting and reported;

Tarrant County Elections Administration is planning to create county-wide “vote centers” that will allow Tarrant County voters the opportunity to cast their vote at any of the polling sites in the county, as is customary in early voting.

The Tarrant County Public Health Department report measles is epidemic nationwide, however Ft. Worth is not seeing many cases. Be aware when travelling.

Tarrant County is putting together a Legislative Update Report they will email to the cities with information on all the bills passed this legislative season that will affect cities.

**ADJOURNMENT**

Mayor Alan Brundrett adjourned the meeting at 6:45 pm.

**PRESENTED AND APPROVED this the 18th day of June, 2019.**

**APPROVED:**

\_\_\_\_\_  
**Alan Brundrett, Mayor**

**ATTEST:**

\_\_\_\_\_  
**Yael Forgey TRMC, City Secretary**

## City Council Communication

Item # 3

<b>Submitted By:</b>	Renita Bishop, Finance Director	<b>Date:</b>	June 18, 2019
<b>Subject:</b>	Primary Depository Bank Services		

<b>Action Requested:</b>	Consider any action regarding approval of the award for the City's primary depository bank services for the two-year period ending September 30, 2021 with optional three (3), one-year extensions under the same terms and conditions.
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<b>Purpose (Outline – Who, What, Where, Why &amp; How).</b>	<p>The City's contract with BBVA Compass Bank as the primary depository bank expires on September 30, 2019. The City issued a request for application (RFA) on March 13, 2019 detailing the requirements to serve as the City's primary depository for the two-year period of October 1, 2019 through September 30, 2021, with a provision for three (3) optional one-year extensions under the same terms and conditions. Notice of the RFA was advertised in the Azle News on March 13, 2019 and March 20, 2019 in accordance with Chapter 105 of the Texas Local Government Code, as well as one (1) advertisement in the Daily Commercial Record on March 13, 2019. A pre-application conference was held on March 29, 2019. Application packets were mailed to thirteen (13) financial institutions within the City's expanded solicitation boundaries. Three (3) banks, BBVA Compass, Herring Bank, and Prosperity Bank, responded by the 3:00 P.M. deadline on April 24, 2019. Valley View Consulting, LLC, the City's investment advisor, assisted with the process of developing the RFA, evaluating the applications, and providing a recommendation to the Council.</p> <p>After careful consideration of criteria such as potential interest earnings throughout the life of the agreement, bank fees, bank service capabilities and responsiveness, online banking technology, and reference checks, it is the recommendation of Staff and Valley View Consulting that BBVA Compass be selected to remain the City's primary depository bank. A representative of Valley View Consulting will be available to answer questions regarding the solicitation and evaluation process.</p> <p>A copy of Valley View's recap is provided with this communicator for your review.</p>
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<b>Checklist of Attachments</b>			
<input type="checkbox"/> Contract	<input type="checkbox"/> Agreement	<input type="checkbox"/> Ordinance	<input type="checkbox"/> Resolution
<input type="checkbox"/> Policy	<input type="checkbox"/> Applications	<input type="checkbox"/> Legal Opinion	<input type="checkbox"/> Minute Order
<input type="checkbox"/> Letter/ Memo From	<input type="checkbox"/> P&Z Minutes	<input type="checkbox"/> Council Minutes	<input type="checkbox"/> Other Minutes
<input type="checkbox"/> Applicant	<input type="checkbox"/> Checklist	<input type="checkbox"/> Federal Law	<input type="checkbox"/> Plans / Drawings
<input type="checkbox"/> Staff	<input type="checkbox"/> State Law	<input type="checkbox"/> Bid Tabulations	<input type="checkbox"/> Maps
<input checked="" type="checkbox"/> Other	<input type="checkbox"/> Attachments	<input type="checkbox"/> Notices	<input type="checkbox"/> Charter





June 7, 2019

Ms. Renita Bishop, CGFO  
Finance Director  
City of Azle  
613 SE Parkway  
Azle, Texas 76020

Dear Ms. Bishop:

As part of the services provided under the current Investment Advisory Agreement, we sincerely appreciated and welcomed the opportunity to assist the City of Azle (the "City") with this Primary Depository Bank Services Request for Applications (the "RFA") project.

The objective of this engagement was to select a primary depository bank following the expiration of the current contract which ends September 30, 2019. This agreement, when approved, will commence on October 1, 2019 and terminate on September 30, 2021. Upon the option of the City, the contract may be extended for three additional one-year periods under the same terms and conditions.

### **Procedure**

The project began with the establishment of a calendar of events to ensure that the required project steps were performed in a timely and sequential manner.

The process for selecting a Primary Depository Bank is governed by the State of Texas Local Government Codes: Chapter 105 Municipal Depository Act; Chapter 176 Conflict of Interest Act; Chapter 2256 Public Funds Investment Act; and Chapter 2257 Public Funds Collateral Act.

In addition to complying with these State statutory requirements, it was necessary to understand and comply with the City's financial and purchasing policies and Investment Policy.

The RFA project was conducted as follows:

1. Analyzed historical bank service usage and balance records.
2. Reviewed the minimum banking services and potential additional services.
3. Developed a list of eligible financial institutions within 10.5 miles of City Hall as approved by the City of Azle City Council:
  - a. Bank of America, N.A.
  - b. Bank of Texas, N.A.
  - c. Community National Bank & Trust of Texas
  - d. Compass Bank (incumbent)

- e. First National Bank of Texas
  - f. Herring Bank
  - g. JPMorgan Chase Bank, N.A.
  - h. Pinnacle Bank
  - i. Prosperity Bank
  - j. The Community Bank
  - k. The National Bank of Texas
  - l. Wells Fargo Bank, N.A.
  - m. Woodforest National Bank
4. Contacted the financial institutions to confirm distribution information, describe the process, and identify the designated recipient.
  5. Drafted the RFA for City review and approval.
  6. Posted the notice and advertised the RFA.
  7. Distributed RFAs to the identified and receptive financial institutions.
  8. Held a non-mandatory pre-application conference that was attended by representatives of:
    - a. Compass Bank
    - b. Pinnacle Bank
    - c. Prosperity Bank
  9. By the closing deadline, applications were received from:
    - a. Compass Bank
    - b. Herring Bank
    - c. Prosperity Bank
  10. No additional RFA responses were received as a result of the advertisement.

The evaluation of the applications was based on, but not limited to, the following criteria, in no particular order of priority:

1. Ability to perform and provide the required and requested services;
2. References provided and quality of services;
3. Cost of services;
4. Transition cost, retention and transition offers and incentives;
5. Funds availability;
6. Interest paid on interest bearing accounts and deposits;
7. Earnings credit calculation on compensating balances;
8. Completeness of application and agreement to points outlined in the RFA;
9. Convenience of location(s) within 10.5 miles of City Hall;
10. Previous service relationship with the City; and
11. Financial strength and stability of the institution.

## **Application Analysis**

The Application Analysis began with an overall review of each financial institution’s general financial strength and ability to provide the services necessary to meet the City’s current and future service needs. Each of the qualified responding financial institutions exhibited acceptable financial strength and the ability to provide services the City requested.

For added convenience, Compass Bank was willing to offer the City safekeeping services for the City’s future anticipated investment activity. Herring Bank and Prosperity Bank offered safekeeping through third-party provider. This service can be contracted through a provider other than the primary depository, however there may be transactional costs avoided by having the same institution provide both services.

The analysis of proposed fees, earnings credit, and investment income potential is summarized below.

### **Net Income/(Cost)**

Each financial institution’s fee schedule was analyzed based on the City’s banking service needs and estimated activity levels. Where quantifiable and appropriate, the estimated service fees were adjusted for any incentives (including waived fees and transition allowances).

Herring Bank and Prosperity Bank offered “no-fee” applications with interest bearing checking options for the City’s depository balances. Herring Bank stated in their application the use of the Money Market Account would be for funds in excess of the average balances of \$4,200,000. With the “no-fee” structure, the use of an earnings credit allowance is not applicable. Compass Bank proposed monthly fee assessments for services utilized, an earnings credit rate or an interest bearing checking option to offset monthly fee charges, and investment income options for any excess balances available. Historical average annual deposit balances of \$4,200,000 have been maintained by the City, therefore the analysis was completed assuming the same historic average balance.

The analysis below is for both the two (2) year initial contract term, and the full five (5) year term allowing for the three (3) possible one-year extensions at the option of the City.

<b>Two-Year Term</b>	<b>Compass Bank</b>	<b>Herring Bank</b>	<b>Prosperity Bank</b>
Proposed Fees (net of incentives)	(\$22,894)	\$0	\$0
Earnings Credit and Hard Interest	\$147,000	\$134,400	\$118,000
Estimated Safekeeping Fees	(\$2,021)	(\$60,000)	Fees not provided
<b>Net Income / (Cost)</b>	\$122,085	\$74,400	\$118,000

<b>Five-Year Term</b>	<b>Compass Bank</b>	<b>Herring Bank</b>	<b>Prosperity Bank</b>
Proposed Fees (net of incentives)	(\$57,235)	\$0	\$0
Earnings Credit and Hard Interest	\$367,500	\$323,400	\$295,000
Estimated Safekeeping Fees	(\$5,052)	(\$150,000)	Fees not provided
Net Income / (Cost)	\$305,213	\$173,400	\$295,000

**Recommendation**

Compass Bank has been a sound and stable business partner while providing depository services during the current depository contract. After review of all applications, the City requested a best and final offer from Compass Bank. Compass Bank’s best and final offer (BAFO) continued to provide the City with a full suite of banking services along with providing the City with five (5) remote deposit scanners at no cost to the City. The City will also benefit from the account structure offered by Compass Bank which pays interest on all balances in excess of those required to offset fees, reducing staff time in daily management of funds in operating accounts.

Based on the analysis results, evaluation criteria and discussion with staff, it was determined that the terms offered by Compass Bank provide the “best value” to the City. We concur with the staff recommendation that the Council award the Primary Depository Bank Services contract to Compass Bank and authorize the City Manager to execute the agreements necessary to implement the banking relationship.

Upon approval, the new contract will commence on Tuesday, October 1, 2019.

Please contact Bill Koch, Dick Long, Tom Ross, or me to discuss any questions or additional information needs.

Thank you for this opportunity to serve the City of Azle once again.

Sincerely,



E. K. Hufstedler, III  
Valley View Consulting, L.L.C.

# City Council Communication

Item # 4

<b>Submitted By:</b> Shelia Pippins, Executive Director Azle Area Chamber of Commerce	<b>Date:</b> June 18, 2019
<b>Subject:</b> Sting Fling	

<b>Action Requested:</b> Consider any action regarding a request from the Azle Area Chamber of Commerce for street closures, traffic control, security, use of Central Park and waiver of fees and permits for the annual Sting Fling Festival and approve Resolution No. 2019-15.
--

<b>Purpose (Outline – Who, What, Where, Why &amp; How)</b>
Please see attachments.

<b>Checklist of Attachments</b>			
<input type="checkbox"/> Contract	<input type="checkbox"/> Agreement	<input type="checkbox"/> Ordinance	<input checked="" type="checkbox"/> Resolution
<input type="checkbox"/> Policy	<input type="checkbox"/> Applications	<input type="checkbox"/> Legal Opinion	<input type="checkbox"/> Minute Order
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<input type="checkbox"/> Other	<input type="checkbox"/> Attachments	<input type="checkbox"/> Notices	<input type="checkbox"/> Charter

**Sting Fling  
City Council Presentation  
June 18, 2019**

The Sting Fling Festival is an annual event hosted by the Azle Area Chamber of Commerce. It is the largest community event held in Azle hosting thousands of guests during the one-day event. It provides affordable, wholesome family entertainment to the citizens of Azle and surrounding communities. The event is scheduled for Saturday, September 14, 2019. Festival, 10:00 a.m. - 6:00 p.m. and 1K Family Color Fling Fun Run & Walk 9:00 a.m.

The Azle Area Chamber of Commerce respectfully requests the consideration of the Azle City Council for use of portions of the Azle Memorial Library grounds, library parking area, Central Park grounds, and Central Park parking area. Further, we request the closure of streets as outlined below, and a requisite number of police and fire personnel for traffic control, security and first aid. We further request the council consider the waiver of fees and permits to conduct the 2019 Annual Sting Fling Festival.

Locations for use:

Main Street

Azle Memorial Library Grounds

Central Park

Central Park Parking Lot

Map Attached- Overview

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**Main Street**

The Azle Area Chamber of Commerce would like to request the closure of Main Street from Speer Street to Stewart Street on September 14, 2019. Prudence mandates this request because of the uncertainty of weather. With clear skies and good weather, our principal plan calls for a closure of Main Street between Industrial and Locust, upon which we will locate retail and food vendors. The rest of Main Street will then remain open. In the event of inclement weather, including significant rainfall and street flooding our alternate plan would be triggered, requiring usage of the entire length of Main Street to place vendors.

For the closure of State Spur 344 (Main Street), the Texas Department of Transportation requires an application (TXDOT form TEA30A) with a detailed plan of the event, including a detailed traffic control plan, an insurance certificate form (TXDOT form 1560) and an ordinance or resolution from our incorporated city. If the resolution or ordinance is approved, the Azle Police Department has assured the Chamber they will assist in the completion of the required documents and make delivery of the documents to the Fort Worth District Engineer as required by TXDOT.

**Azle Memorial Library Grounds**

Map Attached- Azle Library Grounds

Request to use the Azle Memorial Library grounds for retail and food vendor sales and seating. Areas used will be the green space and south parking only. Last year the Azle Memorial Library closed for the event.

**Central Park**

Map Attached- Park

Request to use Central Park and parking lot for children's activities, 1K Color Fling Fun Run and Walk, petting zoo and live entertainment.

The Azle Area Chamber of Commerce will no longer host a 5K run during the Sting Fling Festival because of coordination and safety issues through the streets of downtown Azle. We will instead host a 1K Family Color Fling Fun Run and Walk at Azle Central Park. This option will allow us to keep the event contained to one general area allowing younger children, older individuals, and those with special needs to participate in the activity while providing a safe environment for all.

Central Park will be the start and finish of the 1K event using the walking trail provided at the park. It will consist of one lap around the park trail, which is 1 mile. We have enlisted the help of the physical education coaches from AISD to assist us with the event.

Children's Activities- Free and paid activities in the park for children. Chamber will sell armbands at a flat \$10.00 rate for unlimited rides on the larger rented items. Free activities are provided by non-profit organizations and businesses in the community.

Amphitheater- Provide live entertainment between 11 a.m. and 5 p.m.

Parade and Azle ISD Building

Map Attached- Parade

Approval has been granted by AISD to use the Azle ISD for staging for the Sting Fling Parade.

Schedule of Events

A tentative schedule of events is attached.

**RESOLUTION NO. 2019-15**

**A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF AZLE, TEXAS, IN SUPPORT OF CLOSING MAIN STREET IN THE CITY OF AZLE, TEXAS FOR CITIZENS OF AZLE, TEXAS**

**WHEREAS,** the City of Azle recognizes that certain benefits accrue to the City as a result of citizens of the City of Azle being able to participate and support events and functions; and

**WHEREAS,** the City Council of the City of Azle recognizes the necessity for closing Main Street from Speer Street to Stewart Street on Saturday, September 14, 2019 from 09:00am – 6:00pm for the annual Sting Fling Festival; and

**WHEREAS,** The City of Azle requests permission from TxDOT to close this portion for this annual event, as described in the attachments, and takes full responsibility for all traffic control in conformance with its traffic control plan, and the elements of the attached agreement;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF AZLE, TEXAS THAT:**

**Section 1.** The Council of the City of Azle do hereby support and encourage functions of citywide events that are for the good and enjoyment of the citizens of the City.

**Section 2.** The Council of the City of Azle do hereby authorize the closing of Main Street from Speer Street to Stewart Street on September 14, 2019, from 09:00am – 6:00pm, for the annual Sting Fling Festival in the City of Azle, Texas, and accept full responsibility of traffic control for the event, and agree to comply with all state regulations.

**Section 3.** This Resolution shall become effective immediately upon passage.

**PASSED AND APPROVED** on this the 18th day of June, 2019.

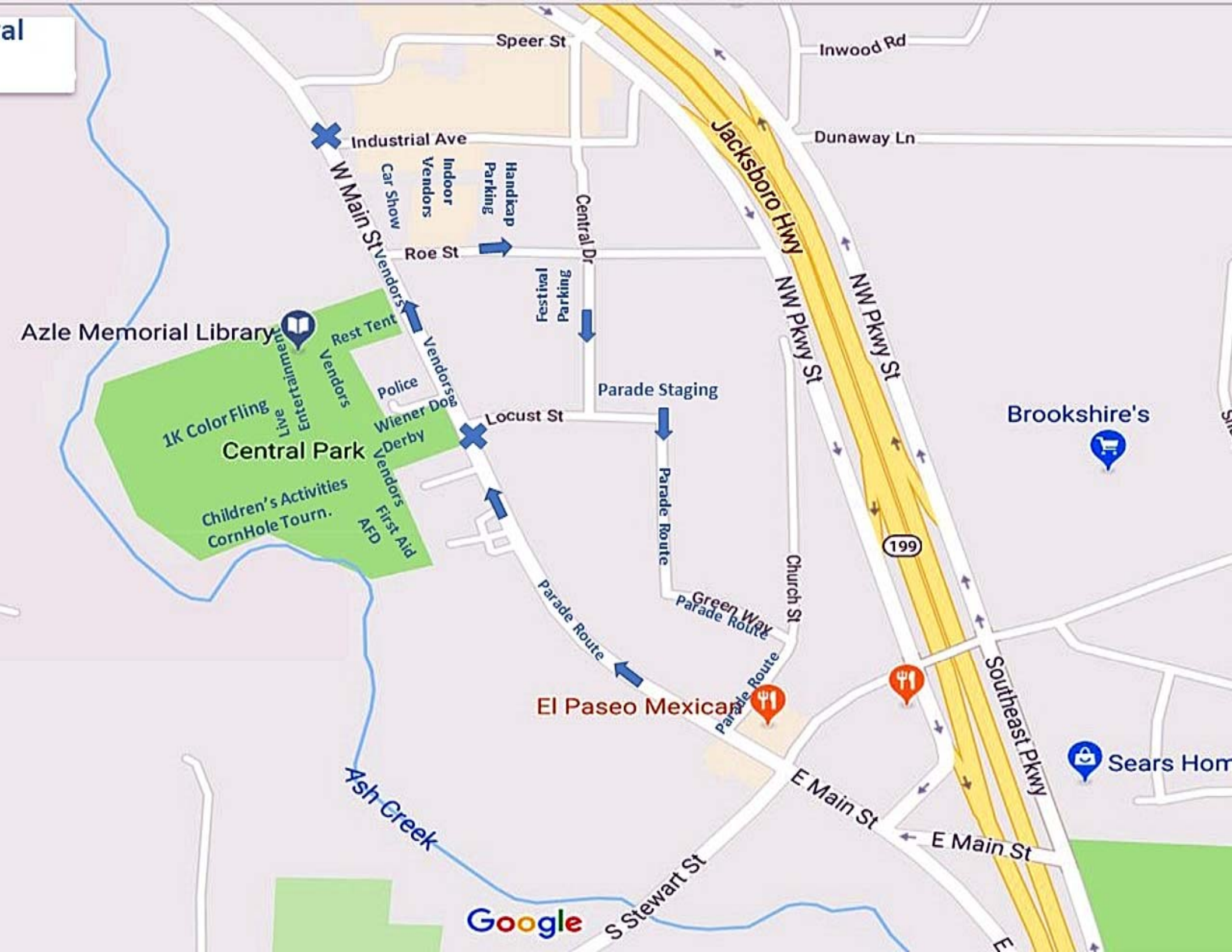
**APPROVED:**

\_\_\_\_\_  
**Alan Brundrett, Mayor**

**ATTEST:**

\_\_\_\_\_  
**Yael Forgey TRMC, City Secretary**





al

Speer St

Inwood Rd

Dunaway Ln

Industrial Ave

Jacksboro Hwy

W Main St

Handicap Parking  
Indoor Vendors  
Car Show

Central Dr

Roe St

Festival Parking

NW Pkwy St

NW Pkwy St

Azle Memorial Library



Rest Tent  
Vendors

Police

1K Color Fling

Central Park

Children's Activities  
CornHole Tourn.

Wiener Dog Derby

Vendors

AFD

First Aid

Parade Staging

Locust St

Parade Route

Brookshire's



199

Church St

Parade Route

Green Way  
Parade Route

Parade Route

El Paseo Mexican



Southeast Pkwy



Sears Home

Ash Creek


E Main St

E Main St


S Stewart St


Google

# Azle Library Grounds

 Retail and food vendors



Azle Memorial Library 

Azle News 

Retail & Food Vendors

Retail & Food Vendors

Library Activities

Rest Tent

Fire Lane

Fire Lane

W Main St

Retail & Food Vendors

Live Entertainment

Google

# Central Park

Azle Memorial Library

Live Entertainment

1K Start and Finish  
1K Warm Up & Stretching

Color Station

Central Park

Additional Picnic Seating

Paid Children's Activities  
Jumpers, Slides, Games,  
Train, Etc.

Cornhole Tournament

Free children's Activities

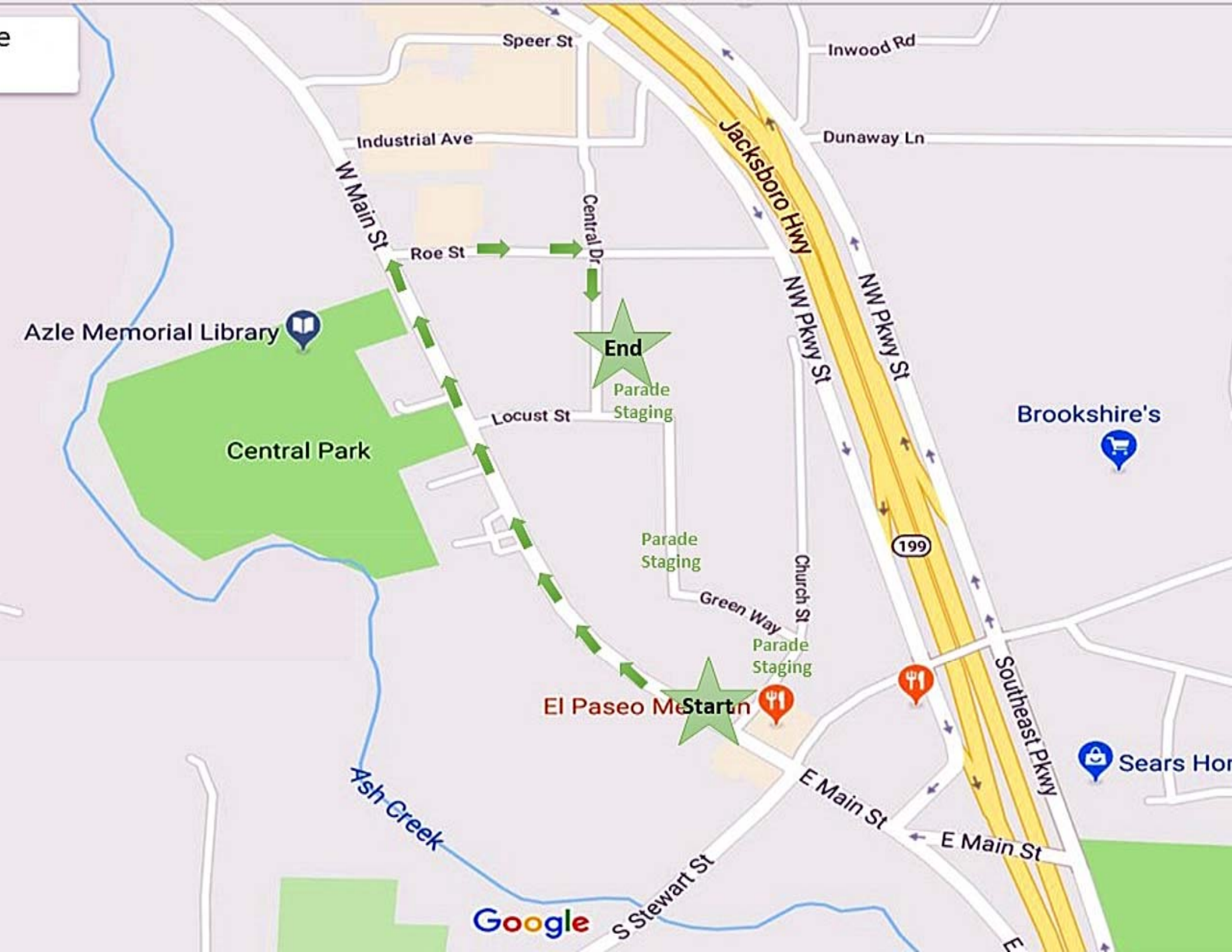
Children's Activities and Vendors

Petting Zoo

Color Station

Ash Creek

Google



El Paseo Mexican Restaurant

Start

End

Parade Staging

Parade Staging

Parade Staging

Central Park

Azle Memorial Library

Brookshire's

Sears Home

Google



**Tentative Schedule of Events**  
**September 14, 2019**

<b>Time</b>	<b>Event</b>	<b>Location</b>
8:30 AM	1K Family Fun Color Fling Warm Up	Central Park
9:00 AM	1K Family Fun Color Fling	Central Park
8:30-9:30 AM	Sting Fling Parade Line Up	Azle School Administration Back Parking Lot and Playground
10:00 AM	Sting Fling Festival Opens	Main Street Azle, Library Parking Lot, and Central Park
10:00 AM	Sting Fling Parade	Main Street from Church Street to Roe Street
10:00 AM-6:00 PM	Inside Vendors	404 Main Place
10:00 AM-6:00 PM	Outside Vendors	Main Street between Industrial and Locust, Azle Memorial Library Parking Lot
10:00 AM-6:00 PM	Children's Activities	Central Park and Central Park Parking Lot
11:00 AM	Wiener Dog Derby	Field next to Central Park Entrance
10:30 AM-12:30 PM	Classic Car Show Registration	404 Main Place, Front Parking Lot
10:00 AM- 6:00 PM	Live Entertainment	Amphitheater- Central Park
11:00 AM-4:00 PM	Classic Car Show	404 Main Place, Front Parking Lot
12:00 PM	Corn Hole Tournament	Central Park
3:30 PM	Classic Car Show Awards	404 Main Place, Front Parking Lot
6:00 PM	Sting Fling Festival Ends	Festival Ends

Times and activities are subject to change

# City Council Communication

Item # 5

**Submitted By:** Greg Mitchell, Development Services Manager      **Date:** June 18, 2019

**Subject:** Fee Schedule.

**Action Requested:** Consider any action regarding Ordinance No. 2019-09 amending Appendix "A" Fee Schedule, Section A1.006 Residential Additions, Alterations, Fire Damage and Accessory Structures of the City of Azle Code of Ordinances revising the various building permit fees.

## **Purpose (Outline – Who, What, Where, Why & How)**

On May 21, 2019, the Governor signed HB 852 into law which prohibits a municipality from using a valuation to determine a building permit fee for residential structures. Currently, building permit fees for new homes comply with the new legislation. However, the methodology for calculating additions and alternations needs to change from a fee based on the proposed value of a structure to a square footage basis. The proposed ordinance provides for a fee based on \$1.10 per square foot of the proposed structure.

In addition, Staff proposes revising the permit fees for carports from the current three-tier system to a two-tier system. The current three-tier system provides for permit fees of \$165 (120 sq. ft – 200 sq. ft.), \$225 (201 sq. ft. – 399 sq. ft.) and \$435 (400 sq. ft. and larger). The time it takes to review and inspect a carport in the first and second tiers are basically the same. Therefore, Staff proposes revising the first tier to 120 sq. ft. – 399 sq. ft. with a fee of \$165. Carports 400 sq. ft. and larger would then be in the second tier with a fee of \$225. There is no proposed change to accessory buildings such as workshops, garages, or storage buildings. The fees for these types of accessory structures will remain as the current three-tier system.

## **Checklist of Attachments**

<input type="checkbox"/> Contract	<input type="checkbox"/> Agreement	<input checked="" type="checkbox"/> Ordinance	<input type="checkbox"/> Resolution
<input type="checkbox"/> Policy	<input type="checkbox"/> Applications	<input type="checkbox"/> Legal Opinion	<input type="checkbox"/> Minute Order
<input type="checkbox"/> Letter/Memo From	<input type="checkbox"/> P&Z Minutes	<input type="checkbox"/> Council Minutes	<input type="checkbox"/> Other Minutes
<input type="checkbox"/> Applicant	<input type="checkbox"/> Checklist	<input type="checkbox"/> Federal Law	<input type="checkbox"/> Plans / Drawings
<input type="checkbox"/> Staff	<input type="checkbox"/> State Law	<input type="checkbox"/> Bid Tabulations	<input type="checkbox"/> Maps
<input type="checkbox"/> Other	<input type="checkbox"/> Attachments	<input type="checkbox"/> Notices	<input type="checkbox"/> Charter

**ORDINANCE NO. 2019-09**

**AN ORDINANCE OF THE CITY OF AZLE, TEXAS, AMENDING APPENDIX “A” “FEE SCHEDULE,” ARTICLE A1.000 GENERAL FEE TABLES, SECTION A1.006 “RESIDENTIAL ADDITIONS, ALTERATIONS, FIRE DAMAGE AND ACCESSORY STRUCTURES” OF THE CODE OF ORDINANCES, CITY OF AZLE, TEXAS TO ADJUST HOW FEES ARE CALCULATED; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE OF ALL ORDINANCES; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A PENALTY FOR VIOLATIONS HEREOF; PROVIDING A SAVINGS CLAUSE; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS,** The City of Azle is a home rule city acting under its charter adopted by the electorate pursuant to Article XI, Section 5 of the Texas Constitution and Chapter 9 of the Local Government Code; and

**WHEREAS,** the City Council has determined that the City of Azle’s fee schedule shall be amended to comply with the recently approved State of Texas House Bill 852;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF AZLE, TEXAS THAT:**

**SECTION 1.**

Appendix “A” “Fee Schedule,” Article A1.000 “General Fee Tables”, Section A1.006 “Residential Additions, Alterations, Fire Damage, and Accessory Structures” shall be amended to read as follows:

**“Sec. A1.006** Residential additions, alterations, fire damage and accessory structures

(a) Residential - additions/alterations/fire damage/accessory structures:

(1) 1- and 2-family dwellings: \$1.10 per square foot of the area of the addition, alteration, fire damage. Minimum Fee shall be \$125.00

(2) Accessory building:

\$165.00 (120 sq. ft.–200 sq. ft.)

\$225.00 (200 sq. ft.–399 sq. ft.)

\$435.00 ( $\geq$  400 sq. ft.)

(3) Carports:

\$165.00 (120 sq. ft. – 399 sq. ft.)

\$225.00 (> 400 sq. ft)

(b) Permit fee includes plan review, electric, plumbing, mechanical.

## **SECTION 2.**

This ordinance shall be cumulative of all provisions of ordinances and of the Code of Ordinances, City of Azle, Texas, as amended, except where the provisions are in direct conflict with the provisions of other ordinances, in which event the conflicting provisions of the other ordinances are hereby repealed.

## **SECTION 3.**

Its is hereby declared to be the intention of the City Council that the phrases, clauses, sentences, paragraphs and sections of this ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this ordinance, since the same would have been enacted by the City Council without the incorporation in this ordinance of any such unconstitutional phrase, clause, sentence, paragraph or section.

## **SECTION 4.**

Any person, firm or corporation who violates, disobeys, omits, neglects, refuses or fails to comply with, or who resists the enforcement of any provision of this ordinance shall be fined not more than Five Hundred dollars (\$500.00) for each offence. Each day that a violation is permitted to exist shall constitute a separate offense.

## **SECTION 5.**

All rights and remedies of the City of Azle are expressly saved as to any and all violations of the provisions of the Code of Ordinances, City of Azle, Texas, as amended, which have accrued at the time of the effective date of this ordinance; and, as such accrued violations and all pending litigation, both civil and criminal, whether pending in court or not, under such ordinances, shall not be affected by this ordinance but may be prosecuted until final disposition by the court.



**SECTION 6.**

This ordinance shall be in full force and effect from and after its passage as provided by law, and it is so ordained.

**DULY PASSED AND APPROVED** by the City Council of the City of Azle, Texas, on this the 18<sup>th</sup> day of June, 2019.

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Alan Brundrett, Mayor

ATTEST:

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Yael Forgey TRMC, City Secretary

APPROVED AS TO FORM

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Cara Leahy White, City Attorney

# City Council Communication

Item # 6

<b>Submitted By:</b> Tom Muir, City Manager	<b>Date:</b> June 7, 2019
<b>Subject:</b> Salary Plan	

<b>Action Requested:</b> Consider any action revising the Salary Plan.
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<b>Purpose (Outline – Who, What, Where, Why &amp; How)</b>
<p>The City has been giving pay raises and market/COLA adjustments annually which continue to fall behind the current market, making it increasingly difficult to recruit and/or retain employees. In November 2018, Public Sector Personnel Consultants (PSPC) was retained to perform a comprehensive survey of other cities' pay plans, compare them to the City's salary plan and recommend any revisions.</p> <p>The survey showed the salary plan is deficient in many areas. Staff has considered possible plans and recommends continuing a 10-step plan but with revised pay grades and ranges for each position. The Council has requested to review a single implementation plan and a two-phase implementation plan (covering two (2) fiscal years).</p> <p>The single implementation plan has an annual cost of \$519,489. With a July 2019 implementation, the cost for this fiscal year would be approximately \$129,872. Step increases for eligible employees are not included in these amounts but would continue as scheduled for the rest of the fiscal year.</p> <p>For the two-phase implementation plan, the total cost would be \$685,509 which includes continuing step increases. The first phase would be implemented in July 2019 at a cost of \$74,679 for this fiscal year (annualized cost of \$298,714). The second phase would be implemented in January 2020 at a cost of \$290,097 for FY 2019-20 (annualized cost of \$386,795).</p> <p>Under either plan, Staff would not be recommending a mid-year COLA or market adjustment for next fiscal year.</p> <p>Staff is recommending the Council approve the single implementation plan which would take effect with the first full pay period of July 2019.</p>

<b>Checklist of Attachments</b>			
<input type="checkbox"/> Contract	<input type="checkbox"/> Agreement	<input type="checkbox"/> Ordinance	<input type="checkbox"/> Resolution
<input type="checkbox"/> Policy	<input type="checkbox"/> Applications	<input type="checkbox"/> Legal Opinion	<input type="checkbox"/> Minute Order
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<input type="checkbox"/> Other	<input type="checkbox"/> Attachments	<input type="checkbox"/> Notices	<input type="checkbox"/> Charter