

**AZLE MUNICIPAL DEVELOPMENT DISTRICT
REGULAR MEETING**

**CITY COUNCIL CHAMBERS
613 S.E. PARKWAY
AZLE, TEXAS 76020**

TUESDAY, August 14, 2018

AGENDA

**Director Ray Ivey
Director Kevin Ingle
Director Joe McCormick**

**Director Jack Stevens
Director Justin Berg
Council Member Bill Jones
Council Member David McClure**

**REGULAR SESSION
CALL TO ORDER**

6:30 p.m.

ACTION ITEM

1. Consider any action on appointment of officers to the Azle Municipal Development District.
Tom Muir, Executive Director
2. Consider approving the minutes of the July 10, 2018 Azle MDD regular meeting.
Tom Muir, Executive Director

PRESENTATION

3. Director's Report.
Karen Dickson, Economic Development Director

EXECUTIVE SESSION

The Municipal Development District will convene into executive session pursuant to the Texas Government Code as authorized by:

**SECTION 551.087 DELIBERATION REGARDING ECONOMIC DEVELOPMENT
NEGOTIATIONS**

The Board will convene into executive session to discuss or deliberate regarding commercial or financial information that the governmental body has received from a business prospect that the governmental body seeks to have locate, stay, or expand in or near the territory of the governmental body and with which the governmental body is conducting economic development negotiations.

ADJOURNMENT

I, the undersigned authority, do hereby certify the above Agenda was posted at City Hall on August 10, 2018 at the City's official bulletin board and is readily accessible to the public at all times in accordance with V.T.C.A. Chapter 551, Texas Government Code.



Susie Hiles, Assistant to the City Manager

Date Agenda Removed from Posting

This facility is wheelchair accessible and handicapped parking spaces are available. Auxiliary aids and services are available to a person when necessary to afford an equal opportunity to participate in city functions and activities. Auxiliary aids and services or accommodations should be requested forty-eight (48) hours prior to the scheduled starting time by calling the City Secretary's Office at 817-444-7101. Complete MDD Agenda packet with background information is available for review at the City Secretary's Office and on our website www.cityofazle.org.

Municipal Development District Communication

Item # 1

Submitted By: Tom Muir, Executive Director	Date: August 10, 2018
Subject: Appointing Board officers	

Action Requested: Consider any action on appointing officers to the Azle MDD Board of Directors

Purpose (Outline – Who, What, Where, Why & How). The Azle Municipal Development District Bylaws state: ARTICLE II BOARD OF DIRECTORS Section 5. Officers and Term of Office The Board of Directors shall choose from its members a President, Vice President, and Secretary. The term of office for each officer shall be one (1) year with the term of office expiring on June 30th of each year. Officers may be re-elected.

Checklist of Attachments			
<input type="checkbox"/> Contract	<input type="checkbox"/> Agreement	<input type="checkbox"/> Ordinance	<input type="checkbox"/> Resolution
<input type="checkbox"/> Policy	<input type="checkbox"/> Applications	<input type="checkbox"/> Legal Opinion	<input type="checkbox"/> Minute Order
<input type="checkbox"/> Letter/ Memo From	<input type="checkbox"/> P&Z Minutes	<input type="checkbox"/> Council Minutes	<input type="checkbox"/> Other Minutes
<input type="checkbox"/> Applicant	<input type="checkbox"/> Checklist	<input type="checkbox"/> Federal Law	<input type="checkbox"/> Plans / Drawings
<input type="checkbox"/> Staff	<input type="checkbox"/> State Law	<input type="checkbox"/> Bid Tabulations	<input type="checkbox"/> Maps
<input type="checkbox"/> Other	<input type="checkbox"/> Attachments	<input type="checkbox"/> Notices	<input type="checkbox"/> Charter

Municipal Development District Communication

Item # 2

Submitted By: Susie Hiles, Assistant to the City Manager **Date:** August 10, 2018

Subject: Azle MDD Board Minutes.

Action Requested: Consider approving the Minutes of the July 10, 2018 Azle MDD regular meeting

Purpose (Outline – Who, What, Where, Why & How).

Procedural.

Checklist of Attachments

<input type="checkbox"/> Contract	<input type="checkbox"/> Agreement	<input type="checkbox"/> Ordinance	<input type="checkbox"/> Resolution
<input type="checkbox"/> Policy	<input type="checkbox"/> Applications	<input type="checkbox"/> Legal Opinion	<input type="checkbox"/> Minute Order
<input type="checkbox"/> Letter/ Memo From	<input type="checkbox"/> P&Z Minutes	<input checked="" type="checkbox"/> Board Minutes	<input type="checkbox"/> Other Minutes
<input type="checkbox"/> Applicant	<input type="checkbox"/> Checklist	<input type="checkbox"/> Federal Law	<input type="checkbox"/> Plans / Drawings
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<input type="checkbox"/> Other	<input type="checkbox"/> Attachments	<input type="checkbox"/> Notices	<input type="checkbox"/> Charter

**MINUTES
REGULAR MEETING
AZLE MUNICIPAL DEVELOPMENT DISTRICT
July 10, 2018**

DRAFT

STATE OF TEXAS §
COUNTY OF TARRANT §
CITY OF AZLE §

The Azle Municipal Development District of the City of Azle, Texas convened in Regular Session at 6:30 p.m. in the Council Chambers of City Hall, 613 Southeast Parkway, Azle, Texas, on the 10th day of July 2018 with the following members present:

Tom Muir	Executive Director/City Manager
Councilmember Bill Jones	Director - Place 1
Councilmember David McClure	Director - Place 2
Joe McCormick	Director - Place 3
Kevin Ingle	Director - Place 6

Constituting a quorum. Director Ray Ivey, Director Justin Berg and Director Jack Stevens were excused from tonight's meeting. Staff present was:

Karen Dickson	Economic Development Director
Susie Hiles	Assistant to City Manager- Scribe

The following items were considered in accordance with the official agenda posted on the 6th day of July, 2018.

REGULAR SESSION:
CALL TO ORDER

6:30 p.m.

Executive Director Tom Muir called the session to order at 6:38 p.m.

ACTION ITEM

1. Consider any action on appointment of officers to the Azle Municipal Development District

Board Members wished to wait to take any action on this item until more members were present. It was a unanimous decision to table this until next meeting.

2. Consider approving the minutes of the May 8, 2018 Azle MDD regular meeting.

Director David McClure moved to approve the Minutes as discussed, with second by Director Kevin Ingle. The motion was unanimously approved

3. Consider any action on the proposed FY 2018-2019 Budget.

Executive Director Tom Muir gave an overview of the proposed budget noting it is very similar to the current year's budget with a few additional items added for marketing purposes, including funding an electronic sign board. EDD Dickson gave a more detailed description of the marketing items noting the biggest increase is \$42,000 for advertising. Board discussed various marketing ideas.

Director Bill Jones moved to approve the proposed FY 2018-2019 MDD Budget as presented and discussed, with second by Director David McClure. The motion was unanimously approved.

As per the MDD Bylaws, Staff will present the Board approved budget to the Azle City Council before August 1. The City Council will consider approval of the proposed MDD budget at the same time they consider approving the City's proposed FY 2018-19 budget in September.

**MINUTES
REGULAR MEETING
AZLE MUNICIPAL DEVELOPMENT DISTRICT
July 10, 2018**

DRAFT

PRESENTATION

4. Director's Report on Economic Development

EDD Dickson reported:

- she has been visiting with the Ft Worth Chamber's new VP of Business Recruitment to establish a relationship. They are looking to become more regionally focused and have scheduled a Meet & Greet next week for economic develop groups to be able to meet the Ft Worth Team in an effort to move this regional relationship forward.
- she met with eight site consultants at EconoMix and was able to make some new contacts and schedule some meetings with others in Dallas.
- she will exhibiting at the N. Texas Commercial Area Realtors Expo August 29
- she has submitted several work proposals; one is for Project Boot Spur - the relocation of an entertainment company headquarters, 50,000 sq ft and 120 jobs; and Project Homestead 2.0 – needs 50,000 sq ft of office space and limited warehouse storage. She recommended the Kmart Building for both projects.
- Texas Economic Development Council presented Azle Economic Development with a Certificate of Achievement for Economic Excellence recognizing a commitment to professional economic development by city administration, elected and appointed officials, and exemplary professional standards demonstrated by economic development staff.
- Azle High School's ammonia refrigeration program received a Certificate of Merit for TEDC Council's Workforce Excellence Award.
- she advised there are several developers that are interested in property around SH199/FM730//Dairy Queen area. There are also several interested in the property across from WalMart
- reported DR Horton is clearing property between Dunaway & Kimbrough for 134 houses.

ADJOURNMENT

Executive Director Tom Muir adjourned the meeting at 7:20 p.m.

PRESENTED AND APPROVED this the 14th day of August, 2018.

APPROVED:

Tom Muir, Executive Director

ATTEST:

Susie Hiles, Scribe

Municipal Development District Communication

Item # 3

Submitted By: Karen Dickson – Economic Dev Director	Date: August 10, 2018
Subject: Director's Report	

Action Requested: Present Economic Development Director's Report

Purpose (Outline – Who, What, Where, Why & How).

Checklist of Attachments

<input type="checkbox"/> Contract	<input type="checkbox"/> Agreement	<input type="checkbox"/> Ordinance	<input type="checkbox"/> Resolution
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