



## CITY OF AZLE SPECIAL EVENTS MOBILE FOOD TRUCK REQUIREMENTS AND APPLICATION

Mobile Food Trucks/Trailers (MFTs) are self-contained mobile food vending establishments specifically used for preparing, keeping, storing or warming food or beverages for sale by a vendor. Each unit is designed for and capable of movement utilizing a motor or motorized vehicle. The Special Events Food Truck application allows a mobile unit to be considered to operate in conjunction with a “Music in the Park” event during the months of June and July.

### **Fee**

- \$65 permit fee required per event.

### **Guidelines**

- Application must be complete to be considered for an event.
- Each MFT will setup at an assigned site selected by the Azle Parks and Recreation Department.
- A maximum of two (2) MFTs will be selected for each concert.
- Each MFT may setup no earlier than 5:30 p.m. the day of the event. All MFTs shall leave no later than 11 p.m.
- Concerts are scheduled every Friday from 8 p.m. to 10 p.m. during month of June and July.
- All fees must be paid prior to the scheduled event.
- No booths are allowed.
- Vendor shall be responsible for collecting appropriate sales tax.
- Vendors shall sell only items listed on their original application. Any menu changes shall be approved by the Azle Parks and Recreation Department prior to the event.
- MFTs are prohibited from playing music during concerts. Vendor may play music prior to the concert as deemed appropriate by the City of Azle.
- It is unlawful to knowingly possess, consume and/or sell alcohol in any Azle park.
- MFTs may not leave once the concert has begun.
- City of Azle requests all vendors who participate to fill out a survey following their event.
- Food handler permits are required through the Tarrant County Health Department. MFTs must meet all applicable requirements listed under “Mobile Units” through the Tarrant County Health Department.
- All MFTs are required to be inspected annually by the Azle Fire Department.
- MFTs are required to provide their own generators.
- Open, unprotected displays of food are not allowed.
- All wastewater from hand washing, utensil washing, ice chests, steam tables, etc must be collected and disposed of into the sanitary sewer system. Discharging wastewater onto the ground or into the storm drain is prohibited.

Please contact the Azle Parks and Recreation Department for additional information:

613 SE Parkway  
Azle, TX 76020  
(817) 444-7127

# SPECIAL EVENTS

## MOBILE FOOD TRUCK APPLICATION

Vendor name: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Business Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip: \_\_\_\_\_

Email: \_\_\_\_\_

Please attach a menu with application. Only food items and beverages listed on menu may be authorized.

Do you plan to play music prior to start of concert?     Yes     No

Food prepared on-site?     Yes     No

If not, where? \_\_\_\_\_

I acknowledge receipt of a copy of the Special Events Food Truck Requirements and understand that failure to comply with the City of Azle Rules may result in citations for violations and/or closure until violations are corrected.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

D.L: \_\_\_\_\_ State: \_\_\_\_\_

Please check available dates:     June 1     June 8     June 15     June 22  
    June 29     July 6     July 13     July 20     July 27

Size of Space Required: \_\_\_\_\_

<b>OFFICE USE ONLY</b>	
Date Received: _____	Received By: _____
Approved: _____	Vendor Spot Assigned: _____